

Cape Elizabeth Schools  
**Policy Committee**  
Monday, March 11, 2013  
Middle School Library - Madden Room  
7:30 A.M.

**AGENDA**

**D-FISCAL MANAGEMENT**

DA - FISCAL MANAGEMENT GOALS

**DB - ANNUAL BUDGET**

DBA - BUDGET DISBURSEMENT

DBAA - AUTHORIZATION TO COMMIT DISTRICT FUNDS for SPECIAL EDUCATION

DF - FUNDRAISING

DF-R - FUNDRAISING ADMINISTRATIVE PROCEDURE

DFAB - ATHLETIC BOOSTERS - *remove/recode JJIBC or KJA*

DFD - GATE RECEIPTS AND ADMISSIONS

DFD-R - GATE RECEIPTS AND ADMISSIONS - GUIDELINES

DI - FISCAL ACCOUNTING AND REPORTING

DID - INVENTORIES

DJ - BIDDING/PURCHASING-*recode DJE*

DJA - PURCHASING AUTHORITY

**DJE - BIDDING/PURCHASING REQUIREMENTS**

DK - PAYMENT PROCEDURES

**E-Support Services**

EB - SAFETY PROGRAM

EBAA - CHEMICAL HAZARDS

EBCC - BOMB THREATS

**EBCF-AUTOMATED EXT DEFIBRILLATORS**

ECE - TRAFFIC AND PARKING CONTROLS

EE - TRANSPORTATION SERVICES MANAGEMENT-*remove/recode EEA*

**EEA - STUDENT BUS TRANSPORTATION**

EEAE - SCHOOL BUS SAFETY PROGRAM

EEAE-R - SCHOOL BUS ACCIDENT PROCEDURES

EF - FOOD SERVICES MANAGEMENT

EFI - FOOD SERVICES RECORDS AND REPORTS

**EGAD - COPYRIGHT COMPLIANCE**

**EGAD-R - COPYRIGHT COMPLIANCE Procedure**

EHA - ELECTRONIC SIGNATURE AND FILING

**EHB - SCHOOL RECORDS RETENTION REQUIREMENTS**

EI - INSURANCE MANGEMENT

**Proposed for 2<sup>nd</sup> Reading on Mar 12:**

- BBAB - STUDENT SCHOOL BOARD REPRESENTATIVE
- BCA - SCHOOL BOARD CODE OF ETHICS
- BCB - BOARD MEMBER CONFLICT OF INTEREST
- BCC - NEPOTISM
- BDB - BOARD OFFICERS
- BDC - BOARD APPOINTMENTS
- BDD - BOARD-SUPERINTENDENT RELATIONSHIP

**Recommended for Deletion**

- BBAB-R - STUDENT SCHOOL BOARD REPRESENTATIVE GUIDELINES

**Proposed for 1st Reading in March:**

- BDE - BOARD COMMITTEES
- BDF - BOARD ADVISORY COMMITTEES
- BE - BOARD MEETINGS
- BEA - BOARD MEMBER USE OF E-MAIL
- BEC - EXECUTIVE SESSIONS
- BEDB - AGENDA
- BEDBA - AGENDA FORMAT
- BEDD - RULES OF ORDER
- BEDF - VOTING METHOD AND QUORUM
- BEDG - MINUTES
- BEDH - PUBLIC PARTICIPATION AT BOARD MEETINGS
- BG - BOARD POLICIES
- BG-R - POLICY ADOPTION & AMENDMENT PROCEDURE
- BIA - NEW BOARD MEMBER ORIENTATION
- BIB - BOARD MEMBER DEVELOPMENT
- CB - SCHOOL SUPERINTENDENT
- CBI - EVALUATION OF THE SUPERINTENDENT
- CHCA - APPROVAL OF HANDBOOKS AND DIRECTIVES
- CHD - ADMINISTRATION IN POLICY ABSENCE

**Recommended for Deletion**

- BEC-E - EXEC SESSION LAW
- CA - ADMINISTRATIVE GOALS